

Instructions for Authors of „Cultural Studies Appendix”

1. Electronic version of the text (text file in .doc or .docx format) should be sent to the following address: zalacznikkulturoznawczy@gmail.com
2. We use Times New Roman font, size 12, line spacing 1.5, all margins - 2.5.
3. At the beginning of the text we give:
 - name and surname of the author of the article;
 - affiliation in Polish and English;
 - email address;
 - ORCID number;
 - article title.
4. We write the titles of books, articles, films, theater performances, etc. in italics. We write magazine titles in simple quotation marks.
5. In the main text, after a given person is mentioned for the first time, we use initials.
6. We write numerals in words, respecting the principle of economics (e.g. „twelve people”, but „1,865 people”).
7. We place short quotes directly in the text, in quotation marks; longer (more than four lines) or particularly important ones – in separate paragraphs, with font size 10. We use a gap between the quote and the main text (at the top and bottom of the quote), in this case we do not use quotation marks.
8. Remember to use the proper quotation marks (i.e. „abc”, not "abc"); we use „»German« quotation marks” for internal quotes; omissions are marked with an ellipse in square brackets [...]; we write the inclusions in square brackets.
9. We write foreign words and phrases in italics.
10. We use emphasis in quotes in moderation. We apply them by using the automatic print explode function (2.5 points).
11. We use bottom footnotes (font 10 p.) According to the following formula:
 - books: initial, surname, *title*, translator, city + year of publication, page number.
U. Eco, *Confessions of a Young Writer*, trans. J. Korpanty, Warsaw 2011, p. 33.
 - chapter in a collective work: initial, surname, *chapter title*, translator, [in:] *title of the collective work*, editor, city + year of publication, page number.

A. Konopacki, *Iconography of Pre-Raphaelite Painting. Selected aspects*, [in:] *Themes, Traditions and Theories in the Art of the Romantic Era*, ed. J. Białostocki, Warsaw 1981, p. 124.

→ journal article: initial, surname, *article title*, translator, „journal title”, year of publication, volume, number, page number.

A. Morstin-Popławska, *The History of a Certain Illusion. Theories of Kitsch and „The Double Life of Weronika”*, „Kwartalnik Filmowy” 2009, Vol. 17, No. 66, p. 79.

→ In the case of internet sources, we also provide the website address (with the hyperlink removed) and the date of access:

[http // www.gazetawyborcza.pl/](http://www.gazetawyborcza.pl/) [accessed: 12.07.2018].

The following abbreviations are used in the footnotes: *ibid.*, *op. cit.*, *see*

12. We attach to the article a bibliography in alphabetical order (according to the names of the authors), in which we write the full form of the author’s name and the abbreviated name of the publisher (if applicable). All references from the footnotes should be included in the bibliography.

13. Illustrative materials are sent in separate files, appropriately numbered (according to the order in which they appear in the article), with the highest possible resolution.

Additionally, in a separate text file, we send a list of illustrations with the given titles and sources (in the case of images from the Internet, we also provide the date of access; authors are obliged to inform the editors about the legal possibility of using the images sent).

In the main text, we indicate the preferred location of the illustration with the highlighted annotation (fig. 1), (fig. 2), etc.

14. The article should be accompanied (at the end or in a separate file):

→ abstract in English (approx. 3000 characters; the abstract should be impersonal, concern the general issues of the dissertation, the adopted research methodology and synthetically present the most important theses).

→ keywords (4-7) in English.

The article will be accepted for publication, if it is approved by the Editorial Board and Reviewers. These persons may indicate the need to shorten a given text or to introduce corrections.